



STATE OF CONNECTICUT • COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES APRIL 10, 2013

PRESENT: Chairman Sean Kelly, Vice Chairman Chris Todd, David Hurley, Stanislav Moline (arrived at 7:06) and Alternate Stefanie Cunningham

ABSENT: Gilbert Gamboa

STAFF

PRESENT: Lisa Houlihan, Assistant Town Planner/Wetland Agent and Kristin Michaud, Recording Secretary

OTHERS

PRESENT: James Prichard, BOS Liaison

I. CALL TO ORDER:

Chairman Kelly called the meeting to order at 7:01 p.m.

II. PUBLIC COMMENTS: NONE

III. NEW BUSINESS: NONE

IV. UNFINISHED BUSINESS:

1. Report: C-PACE Program (Commercial Property-Assessed Clean Energy)

Lisa Houlihan, Assistant Town Planner/Wetland Agent, recapped with the Commission where this matter stood.

Chairman Kelly asked that Ms. Houlihan resend the emails to those companies that didn't respond to past requests and Ms. Houlihan suggested a mailing instead.

It was decided to send a mailing and the Commission suggested other companies it would like to receive a letter.

2. Approved revised Tax Abatement Policy/ Memo to the EDC from Maurice Blanchette, First Selectman dated March 20, 2013. (Approved Amendments – Tax Abatement Policy)

Chairman Kelly mentioned a memo sent to the Commission from Maurice Blanchette, First Selectman, dated March 20, 2013, stating that the Board of Selectmen (BOS) approved the changes to the Tax Abatement Policy.

The Commission agreed that it was a good thing and they were happy it was approved.

3. Report: Agricultural Initiatives

Nothing to report.

4. Report: Business Directory

Chairman Kelly was at the Board of Finance meeting and stated that the online business directory was well received. He stated he felt they would like to see this project accomplished.

5. Report: Business Surveys and Site Visits

Ms. Houlihan noted that the Commission had mentioned at a previous meeting reviewing the business survey questionnaires that were completed to see if there was any kind of action items. She stated that she had emailed those responses to the Commission previously but she could resend them if needed and asked if next month's meeting could be a working meeting on this topic.

Chairman Kelly does not want to meet with any new companies until they review the ones they have thus far.

6. Report: Tax Incentive Programs

Ms. Houlihan noted the C-Pace program is along this initiative.

7. Report: Current Economic Activity

Ms. Houlihan noted two potential inquiries that may apply for Tax Abatement. She stated that Earthlight, a small business that specializes in energy efficient lighting etc., is looking to expand to the rear of their property and would be adding a few new employees and vehicles. Also, Sumner Chapman inquired about development possibilities for property across from Valero on Rt. 83 that may fit into the Program. She will keep the Commission updated.

V. ADMINISTRATIVE BUSINESS:

1. Approval of the February 13, 2013, regular meeting minutes.

MOVED (HURLEY), SECONDED (TODD) AND PASSED UNANIMOUSLY TO APPROVE THE FEBRUARY 13, 2013 MEETING MINUTES AS WRITTEN.

2. Correspondence:

- a. 36th Annual New England Economic Development Course/April 29 – May 2, 2013.

SO NOTED

BY CONSENSUS THE COMMISSION ADDED TO THE AGENDA A DISCUSSION REGARDING AN ADDITION TO THE EDC WEBPAGE.

Ms. Houlihan stated that she had made an addition to the EDC webpage adding the Department of Energy and Environmental Protection's website link. It is for those interested in learning valuable information and accessing tips to help decrease energy costs, promote savings and help improve the environment.

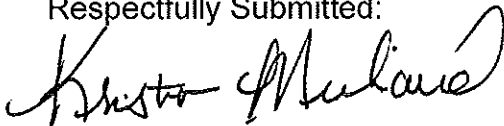
Discussion ensued

NO MOTIONS OR DECISIONS

IV. ADJOURNMENT:

MOVED (TODD), SECONDED (KELLY) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 7:33 P.M.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Kristin Michaud", written in a cursive style.

Kristin Michaud
Recording Secretary